

# Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on May 21, 2018 is called to order at \_\_\_\_\_ p.m. in Room 149 by \_\_\_\_\_. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 9, 2018 to the NJ Herald and Township Clerk. Notice was posted in the school office.

## I. ROLL CALL

James Britt  
Suzette Costello  
William Cramer  
Giovanni Cusmano  
John Egan  
Craig Green  
Venita Prudenti  
Mary Renaud  
Lisa Strutin

**ABSENT**

**ALSO PRESENT**

## II. PLEDGE TO THE FLAG

## III. APPROVAL OF MINUTES

- A. Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on April 30, 2018, be approved. (**Appendix 1**)

**CARRIED:**

- B. Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
**BE IT RESOLVED**, that the minutes of the executive session meeting held on April 30, 2018, be approved. (**Appendix 1A**)

**CARRIED:**

- C. Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
**BE IT RESOLVED**, that the minutes of the special meeting held on April 14, 2018, be approved. (**Appendix 1B**)

**CARRIED:**

#### IV. STUDENT REPRESENTATIVE REPORT

#### V. ACKNOWLEDGEMENTS

- Teacher of the Month – Nicholas Serraino
- Students of the Month – Jennifer Gallegly and Melissa Sabol

GRADE	NAME	AWARD
K	James Todd	Respect & Citizenship
1	Evan Humphries	Kindness
2	Seamus Beighley	Responsibility
3	Alan Svirnovskiy	Caring
4	Stefanie Squeri	Responsibility
5	Shawn Vala	Trustworthiness
6	Chelsie Agro	Responsibility
7	Desiree DeAngelo	Respect
8	Kailey LaPooh	Caring

#### VI. PRESENTATIONS

**Capital Fundraising Feasibility Assessment**  
**Prepared by The Development Consulting Group LLC - TDCG**

#### VII. PRESIDENT'S REPORT

#### VIII. SUPERINTENDENT'S REPORT

- HIB - Monthly Update – 1 Investigation – 0 HIB
- Out-of-School Suspensions – 0 In-school Suspensions

SUPERINTENDENT'S REPORT
<b>OPERATIONS:</b>
<ul style="list-style-type: none"><li>• <b>Allamuchy Township School</b><ul style="list-style-type: none"><li>○ The Partial Roof Project for the Cafeteria Roof and the Gymnasium Roof Bids were reviewed. SSP and the Board Attorney made recommendations to me and it is on the agenda to be approved.</li></ul></li><li>• <b>Mountain Villa Campus</b><ul style="list-style-type: none"><li>○ Mountain Villa School has received and properly mounted the HeartSine AED in front of the nurse's office on the ground floor of the Mountain Villa School on May 18, 2018. Mountain Villa conducted a medical emergency drill and has established a cardiac emergency response plan. The CPR/AED certified cardiac emergency response team includes:</li></ul></li></ul>

- Danielle Pulver Lead Organizer
- Melissa Sabol Assistant Organizer
- Holly Guido/Nick Serraino Active team members
- Pete Demary Scene/EMT safety
- Pat Gardiner EMT/Communication Contact
- Received a letter from the Mayor indicating that we are not in violation with regard to the Sewer and Water Treatment Plant. See letter in the Board Packet. I will be sending a letter with copies of the Mayor's letter to the appropriate agencies.
- **Rutherford Hall**
  - Shirley Jenks presented to the Rutherford Hall Foundation and is prepared to present at May 21, 2018 Board Meeting.
  - Discussion regarding the direction the facility will be moving in the future. Jim Schlissinger, Laurie Rapisardi and I met with regard to current offering and the pricing schedule that is currently being utilized. In addition, the Operations Committee met to discuss those rates.
  - The Grant for the County is in progress and is due to the Charitable Trust Office mid-June.

Goal 2: **Investigate, evaluate, and produce a five-year school financial planning model.**

#### **HUMAN RESOURCES:**

- The Human Resources Committee met with regard to several items
  - From the Business Office
    - Direct Deposit
    - Online Time Reporting
  - Outdoor Education Schedule "A" Position
  - Anticipated Openings for the 2018-2019 SY
  - Custodial Staffing for the 2018-2019 SY

Goal 1: **Continue to investigate, develop, and implement a community-based staff program to enhance quality of life resources offered to District employees.**

#### **EDUCATION:**

- **Allamuchy Township School**
  - The 7th grade participated in the county wide solar car competition this week. Hoping they worked with the weather that we have been having.
  - 3<sup>rd</sup> and 4<sup>th</sup> grade participated in the Battle of the Books competition this week.
  - 6<sup>th</sup> grade had a great trip this week to the Newark Museum, they were able to tour the museum.
  - 5th grade student attended a field trip to Steven's State Park to release the Trout. They missed the rain drops
  - We showed the movie Screenagers: Growing up in the Digital Age to the Middle school students. There was positive feedback
- **Mountain Villa School**
  - All MVS students attended a show at the Growing Stage and even had the opportunity to see one of our substitutes, Mr. W., perform.

- MVS students participated in Costume Day. Their donations for participation will go toward the grand prize for the final Wolf Pack Pride Assembly which is scheduled for the last day of school.

**Goal 3: Evaluate current curriculum and programming to determine how to support reading, writing and critical thinking as delineated in the *Allamuchy Learner*.**

**GOVERNANCE:**

- The Governance Committee will be meeting the last week of May to finalize the Board Report and review Policy Alerts.

**Goal 3: Evaluate current curriculum and programming to determine how to support reading, writing and critical thinking as delineated in the *Allamuchy Learner*.**

**ALLAMUCHY TOWNSHIP**

- Jim and John and Lisa attended several meetings this week to move the shared project with the Township along. He will be attending the Council Meeting with several Board Members as the Township will be reviewing a collaboration agreement with the Board.

**HACKETTSTOWN HIGH SCHOOL**

- NO REPORT

**OTHER:**

- NO REPORT

**A. Enrollment by Grade**

Student Enrollment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	50	51	51	51	50	50	50	50	50	
1	43	44	45	45	45	45	45	45	45	
2	51	50	52	51	51	51	52	52	52	
3	42	42	42	41	41	40	40	40	40	
4	38	39	38	38	38	38	38	38	38	
5	58	57	57	56	56	57	57	57	56	
6	47	47	47	46	46	46	46	46	46	
7	44	44	45	44	44	44	44	44	44	
8	46	47	46	46	47	46	46	46	46	
PSD	4	4	5	5	4	5	5	6	7	
<b>Total</b>	<b>423</b>	<b>425</b>	<b>428</b>	<b>423</b>	<b>422</b>	<b>422</b>	<b>423</b>	<b>424</b>	<b>424</b>	
9 <sup>th</sup>	35	32	32	32	32	32	32	32	32	
10 <sup>th</sup>	32	31	31	31	31	31	31	33	33	
11 <sup>th</sup>	44	44	44	44	44	42	41	41	41	
12 <sup>th</sup>	35	35	35	34	34	34	34	34	34	
Total	146	142	142	141	141	139	138	140	140	
GT	<b>569</b>	<b>567</b>	<b>570</b>	<b>564</b>	<b>563</b>	<b>561</b>	<b>561</b>	564	564	

**IX. COMMITTEE REPORTS**

- A. Operations: J. Britt - Chair**
- B. Human Resources: M. Renaud – Chair**
- C. Education: G. Cusmano – Chair**
- D. Governance: J. Egan - Chair**
- E. Town Council Liaison: J. Egan and J. Britt**

**OTHER DISTRICT**

- F. Hackettstown Board of Education Representative – G. Cusmano**

**X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**XI. BOARD COMMITTEE ACTION REPORT**

**Operations:**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Transfers**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED**, to approve the following list of transfers with totals in Fund 10 as of April 30, 2018 \$91,700.00  
**(Appendix 2)**

CARRIED:

**B. Bills List**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED**, that the general account bills list check #28866 through #29009 for a total amount of \$673,963.06 be approved for payment.  
**(Appendix 3)**

CARRIED:

**C. Student Activity**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$62,100.02 , Investors Bank balance as of April 30, 2018.  
**(Appendix 4)**

CARRIED:

**D. Hackettstown High School Tuition Contract**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve the tuition contract with Hackettstown Board of Education for the 2018 to 2019 school year: Allamuchy High School students \$2,062,500 + \$21,489 (prior year tuition adj.) and Resource/In class support \$96,900 -24,372 (prior year tuition adj.).

CARRIED:

**E. 2018 Safety Grant Award**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
**BE IT RESOLVED**, the Allamuchy Twp. Board of Education hereby accepts the Safety Grant awarded by the New Jersey School Boards Association Insurance Group's ERIC WEST Subfund in the amount of \$4,200.00 for the period July 1, 2018 through June 30, 2019.

CARRIED

**F. Roof Contract**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, that the Allamuchy Board of Education, as recommended by the Superintendent, with review and recommendation from SSP Architects and Barry Marell, Board Attorney, AMMMM Law Offices, enter into a contract with All-Ply Roofing, Inc., 74 Lee Avenue, Haldon, NJ 07508, Partial Roof Replacement for a Single Overall Lump Sum amount of \$273,000. Work to start on or about June 25, 2018. **(Appendix 6)**

CARRIED:

**G. Monthly Certification of Budget**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

1. **BE IT RESOLVED**, that the Allamuchy Board of Education accepts the Business Administrator’s monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 4/30/2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
  
2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Business Administrator’s monthly financial reports certify that as of 2/28/2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  
3. **BE IT RESOLVED**, that the motion to accept the financial reports from the Business Administrator’s for the month of April 2018 with a total Governmental Funds Account cash balance of \$524,897.53  
**(Appendix 5)**

CARRIED:

**Human Resources**

On the recommendation of the Chief School Administrator/School Business Administrator:

**Shared Service Agreement**

RESOLVED, to open the Public Hearing for the amendment of the Superintendent’s Shared Service Agreement

Public Comments

RESOLVED, to close the Public Hearing for the amendment of the Superintendent’s Shared Service Agreement

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED**, to approve the Addendum to the Shared Service Agreement between Allamuchy Township School District and WCSSSD, dated December 12, 2017 through June 30, 2022, effective July 1, 2018, in accordance with N.J.S.A 18A:17-14.1 and the approval of the Executive County Superintendent.  
**(Appendix 7)**

CARRIED:

**A. Substitute**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve David Mitchell as a substitute for the 2017/2018 and 2018/2019 school year.

CARRIED:

**B. School Business Administrator**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve James Schlessinger as School Business Administrator for the 2018-2019 school year.

CARRIED:

**Education**

**A. Attendance at Professional Conferences**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Staff Member	Date	Workshop Name	Cost	Mileage @ .31	Total
Tina Kay	7/24/18 and 7/24/18	Absence & Substitute Management	\$695.00	276.40	\$780.68

CARRIED:

**B. Class Trips**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve the following class trips for the 2017-2018 school year:

Teacher	Date	Location	Bus Cost	Student Cost	Approximate Total Cost
Profito	5/21/18	Hackettstown High School	\$100.00	\$0.00	\$100.00
Baglio	5/22/18	MVS	\$100.00	\$0.00	\$100.00
Sabol	5/23/18	ATS	\$100.00	\$0.00	\$100.00
Sabol	5/23/18	ATS	\$200.00	\$0.00	\$200.00
Sabol	5/24/18	ATS	\$200.00	\$0.00	\$200.00
Profito	5/29/18	House of Good Shepard	\$100.00	\$0.00	\$100.00
Baglio	6/2/18	Rizzo's	\$100.00	\$0.00	\$100.00



CARRIED:

**Governance**

**A. Policy**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve the second reading for the following policy.

**P 6164          Advertising on School Buses (Revised)**

CARRIED:

**B. Policies and Regulations**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve the first reading for the following policies and regulation.

**P 1550          Equal Employment/Anti-Discrimination**  
**P 2431          Athletic Competition**  
**P 2431.8        Varsity Letters for Interscholastic Extracurricular Activities**  
**P 5350          Student Suicide Prevention**  
**P 5533          Student Smoking**  
**P 5535          Passive Breath Alcohol Sensor Device**  
**P 5561          Use of Physical Restraint and Seclusion Techniques for students  
with disabilities**  
**P 8462          Reporting Potentially Missing or Abused Children**  
**P 8561          Procurement Procedures for School Nutrition Programs**

**R1550          Equal Employment/Anti-Discrimination**  
**R 2431.2        Medical Examination Prior to Participation on a  
School-Sponsored Interscholastic or Intramural Team or Squad**  
**R 5350          Student Suicide Prevention**  
**R 5561          Use of Physical Restraint and Seclusion Techniques for  
Students with Disabilities**

CARRIED:

**XII. OLD BUSINESS**

**Superintendent's Evaluation**

**XIII. PUBLIC COMMENTS**

**XIV. BOARD DISCUSSION**

**XV. EXECUTIVE SESSION MOTION**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning negotiations issue and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

**Executive Session**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, that the Board of Education has been in executive session for \_\_\_\_\_ minutes for the purpose of negotiation issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

**XVI. ADJOURNMENT**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
**BE IT RESOLVED**, to adjourn.

CARRIED:

Time:  
Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_